

LUTHERHAVEN MINISTRIES

GUEST GROUP & FAMILY CAMP POLICIES

Revised 6.2020



LUTHERHAVEN

1. Your Group Leader is responsible for **informing your group** of camp policies, and seeing that the policies are upheld.
2. For your group's safety, **you must register at the office** upon arrival at camp.
3. In the event of an **emergency**, contact a staff person. For Emergency Medical Services, DIAL 911. Basic first aid supplies are available from your camp host. **An AED is located just outside the kitchen.**
4. Persons **swimming, canoeing, boating, floating, or using the docks** without a lifeguard present do so at their own risk. If your group plans to use the waterfront or watercraft during your time at camp, request a copy of our **Waterfront Policies**. Children and youth swimming must be actively supervised at all times by an adult 21 years of age or older who is not in the water.
5. If Lutherhaven is doing active programming for your group, individuals must complete our **Program Participant Activity Release**. **A parent must sign for a minor child.**
6. Lutherhaven Ministries is **smoke-free**. Smoking is NOT permitted.
7. **Food and beverages** are not allowed in any sleeping rooms, with the exception of water bottles.
8. **Meal times** are 8:30 breakfast, 12:30 lunch, 5:30 supper, and Sunday brunch 9:30 AM, unless changes are made as part of your contract.
9. **Alcoholic beverages**. Beer and wine only are permitted with written permission from Lutherhaven Ministries as part of your Contract when you agree to abide by and enforce established written restrictions.
10. For groups bringing **unaccompanied minors**, a signed permission to seek emergency treatment must be obtained.
 - a. Groups bringing children or youth must provide one adult (21 or older) for every ten youth. Children and youth under 18 must be supervised by an adult (21 or older) **at all times**.
 - b. Groups **MUST** conduct criminal and sex offender background checks on all adults chaperoning children and youth.
11. The **Challenge Course** is off-limits without prior reservation and facilitation by camp staff.
12. Guests bring their own bedding, towels, and toiletries; linens are available to rent as part of your contract.
13. Camp has neighbors right next door! **Maintain quiet between 9 pm and 8 am**; respect neighboring property and stay within camp boundaries.
14. **Pets are not allowed**, with the exception of service animals.
15. We are not responsible for **lost or stolen items**.
16. **WEAPONS NOT ALLOWED** :: Because we are a camp and retreat ministry primarily serving children and youth, weapons are not permitted on any Lutherhaven Ministries property. This means that no one, including employees, campers, guests or other individuals, is permitted to bring a weapon onto any Lutherhaven Ministries property or to any camp program without the express written permission of the Executive Director.

Weapon includes any firearm, knife, dangerous chemical or sprays, explosives (including fireworks), etc. Weapon also includes any toy, sport, or look-alike weapon, regardless of its use or purpose.
17. **Please see your camp host with questions, comments or concerns!**